

CONSTITUTION OF  
**Oklahoma State Archery Association**  
November – 2022

**ARTICLE I**

*Name*

The name of this organization shall be the  
**Oklahoma State Archery Association**  
Hereinafter referred to as OSAA

**ARTICLE II**

*Objectives*

The objectives of this organization shall be the furtherance, promotion and direction of the sport of archery, in all of its forms, within the State of Oklahoma. Further objectives of this organization are:

- a. Affiliation with the National Field Archery Association and any other national or international archery association sanctioning tournaments and events in which the OSAA chooses to participate;
- b. The correlation of tournaments, programs and activities of archery clubs and associations in the State of Oklahoma who become affiliated with OSAA;
- c. To hold Championship tournaments which provide recognition of archer's achievement and skills in the forms of archery known as Indoor, Field, Target, 3-D, Marked 3-D and Bowhunting (Broadhead);
- d. The encouragement of the use of bow and arrow in the hunting of all legal game birds and animals; protection and preservation of the outdoor ecology thru proper wildlife management; and protection and preservation of bowhunting rights and privileges;
- e. The perpetuation of a spirit of good fellowship among archers; and
- f. The publication and circulation of *The Oklahoma Archer* as the official newsletter of the OSAA; and the distribution of the Constitution and By-Laws, and other written materials for the benefit and enjoyment of the membership.

**ARTICLE III**

*Meetings*

**1. Regular and Annual Meetings.**

The regular meetings of OSAA shall be held no less than three (3) meetings per year at a time, date and location designated by the President. The OSAA shall also hold one (1) Annual meeting each year in the month of November.

Any regular or annual meeting may be changed by the President upon five (5) days notice to the entire membership. The membership shall be notified of such change by publication in the *Oklahoma Archer*, if time permits; or by special mailing, if necessary.

**2. Special Meetings**

Special meetings of the OSAA may be called by the President when he deems it in the best interest of the OSAA. Notice of such special meeting shall be mailed to all members on the current roster at least five (5) days prior to the date set for such meeting. Such notice shall contain the date, time and location of the meeting as well as the purpose for such meeting. Special meetings may also be called at the request of at least 3 members of the Executive Board.

Members may also call for a special meeting by a written request signed by at least one-third (1/3) of all members on the current membership roster. Such request for a special meeting shall be submitted to the President and Secretary of the OSAA at least ten (10) days prior to the date requested for the meeting. The request shall also include the date, time and location of the meeting as well as the purpose for such meeting. The request shall also provide the names and original signatures of the members requesting the special meeting. The Secretary shall then prepare the Notice of Special Meeting to be mailed to all OSAA members or shall cause such Notice to be published in the next edition of the *Oklahoma Archer*, if time permits. No business other than the business specified in the notice shall be transacted at such special meetings.

Any member of OSAA may attend any joint meetings of the

Board; however, no person attending such meetings shall distract from the business at hand, neither by separate discussions or conversations with others, or until acknowledged by the presiding officer. No member shall engage in direct conversation with any other member that takes an argumentative tone.

The presence of at least three (3) Executive Board Members and Representatives of at least three (3) affiliated Clubs shall constitute a quorum and be necessary to conduct the business of OSAA.

**ARTICLE IV**

*Memberships*

**1. Individual Memberships**

Any person, regardless of race, creed, color, religious belief, age, gender or disability, may become a member in good standing of this organization provided that (1) he or she is willing to abide by the Constitution and By-Laws of the OSAA and (2) payment of the current membership dues as defined in the By-Laws of the OSAA. No members belonging to two State associations may compete for awards in the State Championship of each state in the same type of competition.

Memberships shall run one year from the date of payment of dues except in cases where a member is joining the National Field Archery Association simultaneously. In such case, the one year membership in OSAA will correspond with the date issued by NFAA, as shown on their membership card.

**2. Club Memberships**

Archery clubs and organizations within the State of Oklahoma may affiliate with the OSAA by payment of the current Charter fee, accurate completion of a Membership Charter and compliance with other requirement in Article VII of the By-Laws of the OSAA.

Completed Charters will then be signed by the NFAA Director and Secretary of the OSAA and forwarded to NFAA. Club memberships will run one year from the date of issuance by NFAA.

Pro Shops may also affiliate with OSAA in the same manner as Clubs and in compliance with Article I of the By-Laws of OSAA.

Each affiliated Club and Pro Shop shall be required to appoint a member of their organization to represent them to the OSAA at any regular, annual or special meeting of the Board of Representatives. Such representative shall be empowered to vote on behalf of his organization.

Each affiliated Club and Pro Shop shall also be required to submit the address(s) and/or written directions of their archery range(s) along with the name and telephone number of a contact person who can provide appropriate information on the Club's tournaments and events.

Conduct, responsibilities and duties of each Representative serving on the Board of Representatives shall be in compliance with Article VII of the By-Laws of OSAA.

## ARTICLE V

### *Officers*

#### **1. Elected Officers.**

Any member in good standing is eligible to run for any elected office; provided his or her OSAA dues are current and paid in full. The elected officers of the Oklahoma State Archery Association shall be **President, Vice President, Secretary and Treasurer**. Elected officers will be elected on odd numbered years and shall serve for a period of two (2) years.

Election and duties of officers shall be in accordance with Article III of the By-Laws of the OSAA

#### **2. Appointed Offices**

The President may appoint any member in good standing to hold an appointed office; provided, his or her OSAA dues are current and paid in full.

The appointed offices of the OSAA shall be: **NFAA Director, NAA Representative, JOAD Representative, Award Secretary and Publication Secretary.**

Appointed officers shall serve for a period of two (2) years.

The duties of appointed officers shall be in accordance with Article VII of the By-Laws of the OSAA.

#### **3. Board of Representatives**

Each club or entity that has been chartered by the OSAA shall be required to be represented by one person who shall serve on the Board of Representatives. Such Representative shall be a member in good standing, with dues current and paid in full. Duties and responsibilities of the Representatives shall be in accordance with Article VII of the By-Laws of the OSAA.

#### **4. Executive Board**

The offices of President, Vice President, Secretary/Treasurer, NFAA Representative; Publication Secretary; and Awards Secretary shall make up the Executive Board.

Individual members will not generally attend the meetings of the Executive Board but, if necessary, an Executive Board member may request that a certain member attend to assist with a specific issue.

#### **5. Functions and Duties of the Boards**

The Executive Board will meet a minimum of four (4) times each year. Such meeting will be to discuss, plan, and formulate ideas and suggestions for presentation to the Board of Representatives. The Executive Board is authorized to take up and act upon any business or pertinent matter at hand and add to, delete from or alter the By-Laws of the OSAA upon votes duly taken at such meeting.

The combined Boards may also take up and act upon any business or pertinent matter brought before them and may add to, delete from or alter the By-Laws of the OSAA upon a vote duly taken.

More duties and responsibilities of Executive Board along with those of the Board of Representatives shall be in accordance with Article VII of the By-Laws of the OSAA

## ARTICLE VI

### *Tournaments*

OSAA affiliated Clubs shall hold tournaments, leagues and other events throughout the year for the enjoyment and benefit of the membership, and in furtherance of the objectives of the OSAA.

State Championship tournaments sanctioned by OSAA, will be held yearly for the following archery forms: Indoor, Field, Target, 3-D, Marked 3-D and Bowhunting (Broadhead). The OSAA may also host a State Championship that might be a combination of some or all of these archery forms with the approval of the Executive Board and Board of Representatives.

Shooting fees and rules, styles and criteria for participation in State Championship tournaments will be in accordance with Article VIII of the By-Laws of the OSAA.

#### **1. Scheduling of Tournaments and Events.**

OSAA Affiliated Clubs holding tournaments or other archery events, other than leagues, must schedule them through OSAA.

The tournament schedule for all OSAA clubs will be set at the Annual Meeting of the OSAA held in November of year. All Club proposed tournament dates must be submitted to the Vice President of OSAA by November 1st of each year. Clubs desiring to host an OSAA Championship shall also submit their bid with their proposed tournament schedule.

In the case of late scheduling, certain requirements apply. The President or Vice President shall have the authority to approve or disapprove the schedule submitted. If approved and a date requested has already been scheduled, then the late scheduling club must obtain written permission from the Club(s) previously scheduled on that date, to hold its tournament on the same date. A copy of the written permission must be forwarded to the President before the tournament is published in the OSAA calendar.

Clubs not complying with this requirement may be subject to suspension from OSAA, forfeiture of dues paid to OSAA and loss of insurance if such suspension occurs. Such action will be taken upon a 3/4 majority vote of the Board of Representatives in attendance at the next regularly scheduled meeting.

#### ***It is express intention of OSAA to provide that:***

- a. No OSAA tournament (club, open or invitational) on the same date(s) as an OSAA State Championship Tournament;
- b. No Indoor Tournaments may be held on the same date(s) by two Clubs located within 150 miles of each other.
- c. Other Scheduling requirements in Article VIII of the By-Laws, if any, are met.

#### **2. State Championship Tournaments**

OSAA State Championship Tournaments can be held over a two (2) day period, with a shoot either day format, or a one day format.

Any affiliated Club hosting an OSAA State Championship must have proof of current liability insurance with a minimum coverage meeting NFAA insurance coverage amounts. A permanent copy of the Insurance Policy (if other than NFAA) shall be filed with the Secretary of OSAA.

Scheduling, entry fees, shooting rules and shooting styles of the OSAA State Championship Tournaments shall be in accordance with Article VIII of the By-Laws of the OSAA.

## ARTICLE VII

### ***Award Programs***

In Furtherance of their objectives, the OSAA shall, for the enjoyment and benefit of their membership, provide certain Awards and Award Programs on a yearly basis.

These awards shall provide recognition of archers who excel in archery competitions, recreational games and bowhunting with awards and programs honoring those archers.

**1. State Championship Awards:** Awards for State Championship Tournaments shall be 1st, 2nd, and 3rd place regardless of the number participating in the division.

**2. Aggregate Awards:** The OSAA shall maintain accurate records of its State Championship Tournament winners and participants to compile scores for yearly Aggregate Awards. Requirements for Aggregate Award winners are:

a. Must compete in at least four (4) State Championships

b. Must accrue the most points in any one shooting style.

Points will be accrued on the basis of 1st Place - 4 points;

2nd Place - 3 points; 3rd Place - 2 points; and Participation - 1 point. Can compete for only one aggregate per year.

**3. Oklahoma Archery Hall of Fame.** The OSAA shall have an Archery Hall of Fame and awards will be presented at our annual banquet. It will be based on championships won and service to archery. Must be past or present OSAA member. Can be nominated by club or individual who is a past or present member. Members and/or clubs may submit names of possible inductees to committee (which is appointed by the President). Forms will be available from State Secretary. The committee will select a maximum of 5 inductees per year.

### **ARTICLE VIII *Official Publication***

The OSAA shall make, publish and distribute an official publication to be known as *The Oklahoma Archer*, for enjoyment and benefit of its' membership. The OSAA shall publish at least four (4) editions of *The Oklahoma Archer*, per year; but may, however, publish special editions on an as needed basis.

OSAA may also publish and distribute handbooks, rulebooks, flyers, posters, news releases and other written materials or advertising for promotional or informational purposes as the Board of Representatives may approve.

An accurate accounting of the expenses of publicity and publications shall be printed in each regular edition of *The Oklahoma Archer*, but not necessarily in any special edition published.

The OSAA may call upon any member, officer or Representative to provide information for publication. *The Oklahoma Archer* will also accept unsolicited articles and information reserving the right to edit such articles without distorting the intended content.

The scoring records set by participation in OSAA Championship events and yearly aggregate points accrued shall also be kept, maintained and published by *The Oklahoma Archer*.

*The Oklahoma Archer* shall at no time become a forum for slander, open and public criticism or deliberate embarrassment of any individual or organization. Letters to the Editor will be accepted for publication and may be published with name withheld by request, but the identity of the writer must be made known to the Editor. In such case, no editing of such letter shall be permitted.

### **ARTICLE IX *Amendments***

**Amendments to this Constitution require proposal, written notice to entire membership and a majority vote of the Joint Boards. These requirements are more clearly defined in the following paragraphs.**

Amendments to this Constitution may be proposed at any meeting, **provided, however**, that no action shall be taken upon such proposed amendment at that meeting. The proposed amendment will be discussed to clarify definition, content and intent. Motion must then be made for the proposal to be published in *The Oklahoma Archer*, in an issue published at least thirty (30) days prior to the next joint meeting of the Boards.

Amendments to this Constitution may also be proposed by "direct publication" in *The Oklahoma Archer*. When sent to the Publication Secretary for direct publication, the proposed amendment *must be written exactly* as it would be entered into the Constitution if passed. It must also be published in an edition of *The Oklahoma Archer* that will reach the membership at least thirty (30) days before the next scheduled meeting of the joint Boards

A direct publication proposal in compliance with the thirty (30) day requirement will then be put on the agenda for the forthcoming meeting. *If, however, such proposal is in any way amended, reworded or changed, no action may be taken at that meeting.* The altered version will then have to meet the same thirty (30) day requirement as the originally published version.

The thirty day time period is specifically set forth to allow the Board of Representatives adequate time to meet with their respective Clubs and obtain the opinions and conclusions on the issues for amendment. The Representative will then bring his Club's vote, opinions or restated proposed amendment to the next meeting.

Each member of the Board of Representatives and each member of the Executive Board, except the President, shall have one (1) vote. The President may only vote in the case of a tie.

Results of the voting on amendments to this Constitution shall be duly recorded by the Secretary in the Minutes of the Meeting, with specific reference to Clubs *not* voting. The Minutes shall then be forwarded to the Publication Secretary for publication in the next regularly scheduled edition of *The Oklahoma Archer*.

By a majority vote taken at any joint meeting of the Boards, changes, corrections, additions or deletions to the By-Laws of the OSAA may be made. The Executive Board may also, by majority vote of its members, effect amendments, changes, corrections, additions or deletions to the By-Laws of OSAA.

END OF CONSTITUTION OF THE  
OKLAHOMA STATE ARCHERY ASSOCIATION

Of  
OKLAHOMA STATE ARCHERY ASSOCIATION  
Hereinafter referred to as  
OSAA

**ARTICLE 1**  
***Memberships***

**Memberships-Individual:** The Membership of OSAA shall be open to any person, regardless of race, creed, color, religion, sex, national origin, age or disability; provided, however, that each member must:

Pay the yearly membership dues as set forth in these By-Laws;

Abide by the Constitution, By-Laws, practices and procedures of OSAA;

Be willing, at all times, to avoid inappropriate behavior, but rather conduct themselves in a manner becoming a sportsman and an archer;

Be willing to support, to the best of their ability, the objectives, functions and activities of OSAA, by both participation and service in the preparation and promotion of OSAA events; and

Actively encourage other archers to become members of, and participate in, the OSAA, and its functions and events.

Any individual may join as a member of an affiliated OSAA Club, and be represented at State Board meetings by their club representative who sits on the Board of Representatives. Individuals, who join without a club affiliation, will be represented at State Board meetings by an Independent Representative who is serving their geographic area.

**Members-Clubs and Pro Shops:** Archery Clubs in the State of Oklahoma may affiliate with the OSAA upon compliance with the following:

1. Completed Charter (provided by the Secretary of OSAA);

2. Payment of yearly membership dues as set forth in these By-Laws;

3. A facility which include either at least a 14 target field range; an indoor range with a minimum of four (4) target butts; or a 3-D or bowhunter (broadhead) range with a minimum of 20 target locations constructed in accordance with NFAA safety and shooting standards.

4. A membership roster that includes at least 5 head of household members (representing five different families) who are also members of the NFAA;

5. Clubs must have the duly elected offices of President, Secretary and a Club Representative who will serve on the Board of Representatives of OSAA on behalf of the Club;

6. Must submit a yearly schedule of tournaments and events for approval and publication in the Oklahoma Archer;

7. All OSAA affiliated Clubs must hold at least one (1) OSAA sanctioned tournament, (of any type) open to all members and guests, per year.

8. Must provide a detailed map or written directions to their Club's range(s).

9. Must provide the name and telephone number of at least one person to provide pertinent information on tournaments hosted by their Club.

Pro Shops need not comply with Item 4 above; but rather only the Owner and Manager, being two different individuals, must be members of NFAA. The Owner or Manager of the Pro Shop must also be designated as the entity's representative and serve on the Board of Representatives.

**Dues of Membership:**

**Individual:** Membership dues shall be \$15 for one full year. Privilege of membership shall include: Voting privileges (by and through their representative to the Board of Representatives); the right to participate in State Championships and compete for awards; and subscription to The Oklahoma Archer, official publication of the OSAA.

**Family:** Membership dues for one full year shall be \$15 for the first family member plus \$2 for each additional family member. Family membership shall be applicable to either a husband and wife, or a parent and children under the age of 18 years. Privilege of membership shall include: Voting privileges (by and through their representative to the Board of Representatives), and subscription to The Oklahoma Archer, official publication of the OSAA.

A child on a family membership reaching the age of 18 years will be entitled to complete that year on his family membership; then, however, his or her renewal must be completed as an individual, or single membership.

**Clubs and Pro Shops:** Membership dues for Club and Pro Shops shall be \$15 per year. Privilege of membership provides for: Voting privileges (by and through their representative to the Board of Representatives); and a subscription to The Oklahoma Archer, official publication of the OSAA.

**ARTICLE II**  
***Conduct of Members***

**Inappropriate Conduct:** All members of OSAA shall conduct themselves in a reasonable and appropriate manner at all times, but especially during tournaments, meetings or other events sanctioned by the OSAA. To further protect and preserve the intended image of OSAA and its members, the following will either deemed inappropriate or prohibited:

a. Profanity is absolutely prohibited;

b. No alcoholic beverages shall be consumed on any OSAA affiliated archery range or parking facilities during any competition;

c. Loud talking, laughing or distracting noises will not be allowed during any tournament or meeting.

d. No deliberate delays by archers will be allowed; or

e. Any and all other inappropriate behavior that is unbecoming to an archer.

**Reporting Inappropriate Conduct:** During any OSAA tournament or event, a member may be immediately disqualified for any circumstance cited in items a through d above. Such disqualification shall be acted on by either an Executive Board member, the Host Club Tournament Director or State Officer who is in attendance at the event.

Should the Host Club's Tournament Director or any OSAA Executive Board members reasonably believe any participant to be under the influence of alcohol or narcotics, or using alcohol or narcotics during an OSAA sanctioned event, he shall also have the authority to immediately disqualify that person from participation in the event.

**Review of Inappropriate Conduct:** Specific inappropriate conduct by any member at any OSAA event may be reported by any other OSAA member. Such report shall be made to either an OSAA Executive Board member or Representative serving on the Board of Representatives. The Board member taking the report shall ascertain pertinent information and forward such information to the President as soon as possible.

The President will then appoint and authorize a committee of three, selected from the OSAA membership at large, to investigate such report. Upon completion of their investigation, the Committee shall submit a written report of their findings to the President. Such report shall also contain

the Committee's recommendations for sanctions, retention or termination of the individual's membership in the OSAA. The President will then notify the reported member, in writing, of his decision and/or action to be taken. A confidential copy of the letter to the reported member shall be sent to the Secretary of OSAA.

Any sanctions imposed on the reported member may be appealed to the Board of Representatives. Such appeal must be made to the Secretary of OSAA, by written request, within thirty (30) days of the date of the letter to the reported member. Such appeal will then be heard at the next regularly scheduled Board meeting.

### ARTICLE III

#### *Nominations, Elections and Voting Procedures*

**Nominations:** The entire Board of Representatives, made up of one representative from each OSAA affiliate, shall serve as a Nominating Committee. Each election year, which is every odd numbered year, the Board shall select two (2) suitable candidates for each elective office, namely, President, Vice President and Secretary/Treasurer.

**Elections:** Officers will be elected on odd numbers years and shall serve for a period of two years.

All OSAA affiliates may take part in the selections of candidates and their consensus given to their respective Representatives for presentation to the Board. Nominations will be made at the last regular Board meeting (not later than September 15th) before the Annual Meeting in November. Nominations will be published in *The Oklahoma Archer* at least thirty (30) days prior to the Annual meeting in November. The Representatives will then vote on the nominations at the Annual meeting in November. Results of the balloting and installation of the new officers will be at the Annual meeting in November and published in next edition of *The Oklahoma Archer*.

**Voting:** At any regular, annual or special meeting, votes shall be taken by a showing of raised hands. Hands shall be counted, both for and against, and recorded in the Minutes of the meeting. Each elected and appointed officer (*except the President*) and each Representative shall have one vote. The President shall only vote to break a tie vote.

At all meetings any issue brought before the meeting that requires a vote, shall be deemed as passed by the entire membership if passed by a majority of those present at such meeting. Any officer or Board member may request that a certain issue be voted up by the entire membership, rather than by just those in attendance at that meeting. Upon such request a vote of the members present, as to whether or not a mail ballot is beneficial, will be taken. The request for a mail ballot must then be unanimously approved by those members in attendance at that meeting.

In such case, the Secretary shall see to it that ballots and mail back envelopes are sent to the membership roster. An issue will be deemed as passed by a majority of the votes received, not a majority of the membership. A non-response will neither be counted as for or against an issue.

Any member may request a specific issue be voted upon by written or secret ballot during a meeting, if the majority of those present at said meeting approved.

**Note:** *These Voting procedures do not pertain to Amendments to the Constitution. Procedures for Amendments to the Constitution are specifically dealt with in Article IX of the Constitution.*

### ARTICLE IV

#### **Order of Business**

Meetings of the Board of Representatives shall be conducted in accordance with the Order of Business hereinafter set forth;

1. Members & Representatives Sign-in
2. Distribution of Agenda for current meeting.
3. Call to Order
4. Roll Call of Representatives
5. Reading of Minutes & Financial Report of Last Meeting
6. Reports of Officers
7. Reports of Appointed Offices and Committees
8. Old Business
9. New Business
10. Requests for Publication
11. Announcements
12. Adjournment

**Reports of Officers and Committees:** Questions and/or discussions are generally necessary on these matters. If the topic is to be voted up, the person giving the report will call for a motion to bring it to a vote. Motion is then seconded; you may then ask questions or call for discussion by raising you hand, being acknowledged by the President and standing to speak. Your question or point of discussion should be addressed to the President who will then either answer you directly, or yield to the person giving the report. After all questions are answered and discussions are completed, the President will call for a vote, if necessary. Votes will be counted, both for and against, and will be recorded in the Minutes of the meeting.

**Old Business:** Old Business is announced by the President by subject. He may not make a motion, but may call for a motion to be made on the stated subject. Motion is then seconded; the floor is then open for questions and/or discussion in the same format as described above.

**New Business:** The President will announce to the meeting that the floor is open for new business. Any member may bring up New Business when acknowledged by the President. The member should stand and state the nature of the new business and call for a motion, if necessary. After the motion is seconded, the floor is then open for questions and/or discussion in the same format as described above.

All members may attend any scheduled meeting, but may not, in any way distract from the business at hand, neither by separate discussions or conversations with other members, nor by direct conversation with any officer. Members may not speak until acknowledged and recognized by the President or the presiding officer.

**Discussions and Debated Issues:** Certain topics brought before a meeting will sometimes generate strong convictions on each side. Should the President feel such a topic is at hand, he may call on one member to take the "For" position and another member to take the "Against" position. The discussion will then be conducted as a debate. The "For position shall have 3 minutes in which to make its point. Then, any member, once recognized by the President, may ask questions or ask for clarification, and be answered. The same procedure for the "Against" position will apply. Each position will be allowed to answer before the next question is posed.

If, at any time, the meeting becomes argumentative or unproductive, the President may call for an immediate recess. The recess will allow members to talk informally among themselves. After three minutes the President will call the meeting back to order to finish the business at hand.

## ARTICLE V *Elected Officers*

**Officers:** The elected Officers of OSAA shall be the President, Vice President and Secretary-Treasurer.

**Term:** The officers shall be elected in accordance with Article III of these By-Laws and shall serve for a period of two (2) years.

**Privilege of Office:** Elected Officers shall have their NFAA dues paid by the OSAA for the year(s) they serve in office. OSAA membership dues of Officers shall be waived for the same year(s); however, no officer shall, for any reason, be entitled to receive any salary or compensation from the OSAA.

**Duties of President:** The president shall preside at all regular, special and annual meetings of the Executive Board and the Board of Representatives. The President shall plan, discuss and present ideas and suggestions for the welfare and betterment of OSAA, and continually strive to promote archery, in all of its forms, in the State of Oklahoma.

The President shall also have a prepared outline of the actual and anticipated activities for coming year (with budgeting information, if available) to be presented to the Board at the beginning of his term.

The President shall name his appointed officers, and any and all committees, as he deems necessary for the good of OSAA. He shall also see that all books, reports and certificates as required by law are properly kept or filed, be one of the officers who may sign checks of the OSAA. He may also direct expenditures of the Secretary/Treasurer up to \$300 without approval by the Board of Representatives. The President shall have such powers as may be reasonably construed as belonging to the chief executive officer of any organization.

**Duties of Vice President:** The Vice President shall, in the event of the absences or inability of the President to exercise his office, become the acting President with all the rights, privileges and powers as if he had been the duly elected President. During meeting of either the Executive Board or the Board of Representatives, it shall be the duty of the Vice President to monitor the proceedings and advise the President if any business being transacted is violation of the Constitution or the By-Laws of the OSAA.

The Vice President shall act as the Tournament Director of OSAA. He shall be responsible for scheduling of Club tournaments and events and preparation of the calendar for publication pursuant to Article VI of the Constitution. The Vice President shall provide checklist and certain forms to host Clubs prior to each Championship Tournament.

The Vice President shall see that each appointed Secretary shall prepare and submit to him, a "Tournament Report" as soon as possible after each Championship Tournament. Such report shall contain such information as the number of participants, entry fees collected, number and cost of awards, and any other pertinent information.

**Duties of Secretary:** It shall be the duty of the Secretary to keep, record and read the minutes of all meetings of the OSAA, whether regular, special, annual or executive board, along with preparation of agendas for same. At the Annual Meeting in November, the Secretary shall provide a written copy of all minutes taken at the four previous meetings for distribution to the Representatives. He/she shall keep an accurate record of all business transactions; file certificates or documents required by any statute, federal or state; give and serve all notices to members; attend to insurance matters; association fees and dues and memberships.

The Secretary shall be the official custodian of the books and records of the OSAA and one of the officers required to sign the checks of the organization. The Secretary shall accept membership and affiliation dues and issue OSAA Charters. The Secretary must also keep an accurate roster of all OSAA members and affiliates.

The Secretary shall keep an adequate record book(s) that shall be in four sections, each kept separate unto itself, and in no instance shall be mixed. The books will be: (1) Dated and typed minutes of all general and board meetings, kept in date order; (2) Complete Financial Statements which are also to be printed in the Oklahoma Archer prior to each Board meeting and when necessary, additional or supplementary statements to bring matters up to date for board meetings, or upon request of the Board; (3) record and cause to have printed in The Oklahoma Archer, all motions pertaining to any amendment to the OSAA Constitution in accordance with Article VIII of the Constitution; and (4) an accurate and up-to-date copy of the OSAA Constitution and By-Laws and supply a copy thereof to any member in good standing who may request such copy.

The Secretary shall also have the authority to make necessary office supply expenditures in an amount up to \$100 without inconsistencies in recordkeeping to the President for reconciliation and/or discussion at a regular meeting.

**Duties of Treasurer:** The Treasurer shall have power to manage the financial affairs of the organization, along with the card and custody of all monies belonging to the organization, solely responsible for such monies and be one of the officers who shall sign checks on behalf of the OSAA.

No special funds may be set aside that without the express knowledge and consent of the Board of Representatives. The Treasurer shall cause, a written report of the financial condition of the OSAA to be published in each edition of The Oklahoma Archer. Such report shall be read at each regular meeting and be physically affixed to the minutes of said meeting. The Treasurer shall exercise all duties incident to the office of Treasurer.

The Treasurer shall make available to any member, the books and records of the OSAA, provided that the actual books and records do not leave his possessions at any time. He shall also report to the President any inconsistencies for reconciliation or discussion with the membership.

## ARTICLE VI *Appointed Offices*

**Appointed Offices:** The President shall appoint the following officers at the beginning of his term: NFAA Representative, Awards Secretary and Publications Secretary. Appointed Officers must be approved by the Board of Representatives and will be subject to removal from office under the same provisions as elected officers under this Article VI.

**Term:** The appointments of these officers shall be in accordance with Article III of these By-Laws and shall serve for a period of two (2) years.

**NFAA Representative:** Shall attend NFAA meetings for the purpose of representing OSAA, by vote or otherwise. The Representative shall report to the membership, at meetings or by publication, matters brought before the NFAA. He shall stay continually informed of current changes, rules, By-Laws or other matters pertaining to NFAA, and shall cause the same to be published in The Oklahoma Archer on a timely basis.

The NFAA Representative shall be entitled to reimbursement of expenses incurred to attend a regional or national NFAA Board Meeting. Such reimbursement shall be limited to one meeting per year.

### **NAA/JOAD Representative**

### **Awards Secretary**

The Awards Secretary shall maintain accurate records of all State Championship Tournament winners. He/she will purchase awards for said winners, which will be presented at the annual November Board/Awards Dinner. The Awards Secretary will also maintain accurate records of the winners and participants to compile scores for yearly Aggregate Awards.

**Publications Secretary:** Publications Secretary shall be responsible for the publishing and distribution of the official publication of the OSAA

known as The Oklahoma Archer. The Secretary shall publish at least four (4) editions per year; but may, however, publish special editions on an as needed basis.

The Publications Secretary shall also provide an accurate accounting of the expenses of publicity and publications to the membership in each regular edition of The Oklahoma Archer, but not necessarily in any special edition.

The Publications Secretary may call upon any member, officer or Representative to provide information for publication, and accept articles and information that is unsolicited, reserving the right to edit such articles without distorting the intended content.

This Secretary shall also keep and maintain all scoring records set by archers participating in OSAA Championship events and yearly aggregate points and awards and cause same to be published as may be appropriate.

**Removal From Office:** Any elected officer of the OSAA may be removed at any time during his term upon a notice bearing the signatures of a 2/3 majority of members shown on the current membership roster, submitted to the Secretary of the OSAA. Such written notice requesting removal shall contain the reasons for removal and a proposed effective date of removal. Removal of the officer will be effective at the next regularly scheduled meeting, if no special meeting has been duly called, the election of the new officer will be held at such meeting.

## ARTICLE VII

### *Board of Representatives*

The Board of Representatives of the OSAA shall consist of one representative from each club or entity affiliated with OSAA in accordance with Article III of these By-Laws, and four (4) Independent Representatives who will geographically represent members with no club affiliation.

**Requirement for Representation:** Each entity affiliated with OSAA shall designate a Representative according to their own procedures, provided the Representative is a member of OSAA, in good standing, with current dues paid in full. The name, address and telephone number of the Representative must be put on file with the Secretary of OSAA.

**Meetings of the Board of Representatives:** It is the duty of the Board of Representatives to meet not less than three (3) times each year and to meet in November of each year for its Annual Meeting. To this end, it is required that each OSAA affiliate be represented at a minimum of three (3) meetings each year. Should the designated Representative be unable to attend a meeting, he may send an alternate in his place. Such alternate must notify the Secretary, upon arrival at the meeting, that he is representing his entity at this meeting.

**Duties and Functions:** It shall also be the duty of the Board of Representatives to plan and discuss the promotion and welfare of the OSAA; make and adopt practices and procedures that are beneficial to the OSAA. Each Representative should present, on behalf of his organization, either, grievances, suggestions, ideas and new formats for the promotion of archery and OSAA.

The Board of Representative may also take up the business of the OSAA and may act upon pertinent matters, including, but not limited to, the amendment, change, addition, deletion of, correction of the By-Laws of OSAA, by a majority vote of the Representatives in attendance at such meeting. The Board of Representative may only make amendments to the Constitution in strict accordance with Article VIII of the Constitution. It shall also be the duty of the Board of Representatives to discuss and approve the scheduling of tournaments and events for OSAA affiliated clubs; the selection of host club sites for State Championship Tournament; awards and programs provided by the OSAA; and must approve or disapprove any expenditure of OSAA funds which exceeds \$300.

## ARTICLE VIII

### *Tournaments and Events*

The OSAA will host archery tournaments and events throughout the year for the enjoyment and benefit of the membership and other archers in furtherance of OSAA objectives. OSAA will hold Championship Tournaments for Indoor Spot, Field, Target, 3-D, Marked 3-D and Bowhunting (Broadhead) archery each year. Date for these events will be scheduled in accordance with Article VI of the Constitution of the OSAA.

Host club can decide whether to have their state tournament a two-day or one-day shoot. Two-day tournaments may be shot either day with complete round to be shot in one day. Practice ranges will be available at the discretion of the Host Club.

Archers who are not members of OSAA may not compete in any State Championship Tournament, unless he joins and pays the proper membership before entering the competition.

When an OSAA club hosts a State Shoot, the host club will send the tournament results and the financial report, along with money to the State Secretary (post marked) with-in 5 working days following the State Tournament.

**Sex Division:** All archer's sex shooting class is determined by the participant's identified sex at the time of the participant's birth. i.e. original birth certificate sex identification and does not include any amendments to the sex of the participant after the time of birth.

**Age Brackets:** All Championship Tournaments shall provide the following age brackets:

Master Senior	70 and older
Silver Senior	60 thru 69
Senior	50 thru 59
Adult	18 Years thru 49 years
Young Adult	15 thru 17 years
Youth	12 thru 14 years
Cub	age 11 and under

(Pee Wee age bracket 8 and under may be allowed by individual clubs for club shoots)

An archer's shooting class is determined by the participant's age reached on or before December 31 of the calendar year of competition.

Those age 50 and older may compete as either an Adult or Senior, those age 60 and older may compete as either an Adult, Senior or Silver Senior and those age 70 and older may compete as either an Adult, Senior, Silver Senior or Master Senior. He/she must state the division in which they are competing in at the time of registration.

#### **Shooting Rules**

- Absolutely no alcoholic beverages shall be carried on or consumed on any tournament grounds
- Absolutely no littering on tournament grounds. Shooters will be disqualified for littering.
- Groups shall be random drawn and consist of at least 3 but not more than 5 and not more than 2 members from the same club in the same group.
- 3-D, Broadhead and Field Championship Tournaments shall be shotgun start(s).
- No group shall hold up another group while looking for arrows or scoring.

- f. Must touch stake with some part of body while shooting. If shooting line, straddle or behind.
- g. In 3-D and Broadhead, controlled letdowns must be verbally announced.
- h. Only the prescribed number of arrows may be shot at each target. (sport specific)
- i. Binoculars will be allowed at any Championship.
- j. No Rangefinders will be allowed in 3-D or Bowhunting (Broadhead) Championships.

**Entry Fees - State Championships:** The entry fee for all State Championship Tournaments shall be \$20.00 for adult members and \$10.00 under 18 years, with a family maximum of \$50.00. Proceeds from the entry fees of a State Championship will be split 50-50, with one-half of the proceeds paid to OSAA and one-half paid the Host Club.

**Shooting Styles and Equipment Rules:** Styles and equipment rules shot at all State Championship Tournament is:  
Shooting styles for Male and Female Adults, Senior, Silver Senior and Master Senior:

**Freestyle**

Any Sight, Stabilizer, Release

**Bowhunter Freestyle**

Fixed Pins, Stabilizer 12" Max., Release

**Freestyle Limited**

Any Sight, Any Stabilizer, Fingers

**Freestyle Limited Recurve**

Any sight (no lens), no peep, fingers

**Barebow**

No Sight Aids, Any Stabilizer, Fingers

**Traditional**

Recurve/Long Bow, No Sight Aids, No Stabilizer, Fingers

**Barebow Recurve**

Recurve OR Longbow, no sight aids, no stabilizer, fingers (can stringwalk)

**Longbow**

No sight aids, any stabilizer, fingers

Shooting styles for Young Adult, Youth and Cub Male and Female will be:

**Freestyle**

**Bowhunter Freestyle**

**Freestyle Limited Recurve**

**Barebow**

**Clubs can have any style of shooting or any age groups they want at their non-state tournaments.**

At each of the State Championship Tournaments, an archer may only compete for one State Championship class. The archer may shoot an additional class/style for fun.

**Indoor Championship Tournament:** The OSAA shall hold one Indoor Championship Tournament annually with current NFAA equipment, shooting styles, and scoring. The Tournament shall be determined by competitive scores shot on a single NFAA Round (300 Round). Inside/Out Xs will be scored as tie-breakers for all rounds. Target used will be NFAA blue faces with shooters choice of either one spot or five spot formats. OSAA membership is required to compete in State Indoor.

**Field Championship Tournament:** The OSAA shall hold one Field Championship Tournament annually with current NFAA equipment, shooting styles and scoring. The Tournament shall be determined by competitive scores consisting of 14 Field Targets, 14 Hunter Targets and 14 Animal Targets, all of which are NFAA targets. OSAA membership is required to compete in State Field.

**Target Championship Tournament:** The OSAA shall hold one Target Championship Tournament annually with current OSAA equipment, shooting styles All adult shooters will shoot a 900 round with the following distances:

Five ends at 60 yards (6 arrows each end)

Five ends at 50 yards (6 arrows each end): and

Five ends at 40 yards (6 arrows each end)

Young Adult 50-40-30

Youth (age 12-13-14) 40-30-20 yards

Cub (under 12) 30-20-10 yards

Accordingly, the Tournament Champions shall be determined by competitive scores consisting of 90 arrows.

**3-D Championship Tournaments:** The OSAA shall hold one Unmarked 3-D and one Marked 3-D Championships annually. They shall be a Shotgun Start (or multiple Shotgun starts if more than one per day).

**1. Safety:** Safety shall be the first consideration in all OSAA Championship tournaments.

In accordance with NFAA, no archer shall participate in the competition:

- a. whose bow draw weight exceeds; Men - 80 lbs, Women & Young Adult - 60 lbs.; & Youth & Cub 40 lbs.; nor
- b. shall any bow shoot faster than 280 fps, with a 3% margin of error (288 fps maximum).

The Host Club shall require shooters to weigh bows, before entering range and shoot through chronograph when exiting the range. Any bow that exceeds draw weight or speed limit will be immediately disqualified.

Controlled Letdown - A dropped arrow, while being transferred from quiver to string, is not a shot arrow. A controlled letdown must be verbally announced, prior to letting down, so that any arrow released during the letdown may be re shot. Any other arrow, released by the string, at any time, is counted as a shot arrow and will be scored.

**2. Range Set Up:** The range shall be set with a minimum of 20 and a maximum of 30 3-D animal targets that are of any make or manufacturer. Number of targets shot MUST be advertised in the Oklahoma Archer prior to shoot.

**3. Shooting Styles:** The shooting styles for this State Championship shall be in accordance with those recited earlier in this Article.

**4. Shooting Rules:** The shooting rules for this State Championship shall be in accordance with those recited earlier in this Article.



**5. Shooting Stakes - Maximum Yardages:** Distances shall be unmarked. All shooting lanes shall be open and free of obstructions. The shot must be clear from the front to the rear of the kill, and from the bottom of the kill line upward to include room for the natural arc of the arrow from any size shooter. Strict adherence to maximum yardages is mandatory. Yardage maximums shall be in accordance with those hereinafter set forth:

White 45 Yd Max	Red 40 Yd. Max.	Blue 25 Yd. Max	Yellow 15 Yd. Max
M - FS	F - FS	Youth	Cub
M - BHFS	F - BHFS	Trad	(under adult supervision at all times)
	BH		
	BB		
	FSL		
	FSL Recurve		
	BHFS-L		
	FITA		
	Young Adult		

**6. Scoring:** There will be two scorekeepers per group, and a third person designated to call arrows for scoring. Scorekeepers shall keep a running total at all times. Arrows must remain in the target until all arrows are scored. The arrow shaft must touch the line to be scored the higher value. Any questionable arrows will be scored by the majority of the shooters in that group. Any witnessed shoot-through will be scored as seen by a majority of the witnesses.

In the event of a tie in any class, winners will be determined by 12 rings. If they are still tied, and all parties are present, a shoot-off will be held on the range to break the tie. The shoot-off will consist of three targets. Total score for the three targets determines the winner. If shooters are still tied, sudden death will occur on the next target or targets until a winner is declared. If all parties are not present, ties will be broken by Rule of First Points dropped.

Scoring on 3-D animal targets will be:

12 Ring - 12 Points

10 Ring - 10 Points

Vital Area - 8 Points

Body Wound - 5 Points (excludes horns, hooves)

Glance Off or Miss - 0 Points

**7. Awards:** Awards for the 3-D Championship will be given on the basis of fighting seven (7) or more shooters in any one style, with awards given to winners of each flight. Styles with less than 7 shooters will all compete in the same class.

**Bowhunting Championship Tournament:** The OSAA shall hold one Bowhunting Championship annually. This Tournament shall be a Shotgun Start (or multiple shotgun starts if more than one per day).

All participants in the Tournament (except youth) will be required to shoot a legal fixed broadhead (not mechanical). Male participants must use deer hunting equipment that is legal in the State of Oklahoma. Women may use any bow with broadheads as described in this paragraph.

**1. Safety:** Safety shall be the first consideration in all OSAA Championship tournaments

Speed will be a minimum arrow weight of 5 grains per pound of bow weight. Bows and arrows will be weighed before entering range. Winners will be checked at the end of the tournament.

**Controlled Letdown:** A dropped arrow, while being transferred from quiver to string, is not a shot arrow. A controlled letdown must be verbally announced, prior to letting down, so that any arrow released during the letdown may be re shot. Any other arrow, released by the string, at any time, is counted as a shot arrow and will be scored.

**2. Range Set-Up:** The range shall be set with paper targets set against dirt banks and shall consist of:

a. There shall be a minimum of 20 and Maximum of 30 targets

b. Target must have "heart shot" markings;

c. Must be shot from unmarked distances.

Yardage maximums shall be in accordance with those hereinafter set forth:

White 45 Yd Max	Red 40 Yd. Max.	Blue 25 Yd. Max	Yellow 15 Yd. Max
M - FS	F - FS	Youth	Cub
M - BHFS	F - BHFS	Trad	(under adult supervision at all times)
	BH		
	BB		
	FSL		
	FSL Recurve		
	BHFS-L		
	FITA		
	Young Adult		

**3. Scoring:** Only one arrow per target may be shot. No arrows shall be pulled until all arrows are scored. The SHAFT of the arrow must touch the line to count in the higher scoring area. Arrows will score: Heart - 12 points

Kill - 10 points

Vitals - 8 points

Arrows shot in hooves and horns shall have no points.

**4. Shooting Styles:** The shooting styles for this State Championship shall be in accordance with those recited earlier in this Article.

**5. Shooting Rules:** The shooting rules for this State Championship shall be in accordance with those recited earlier in this Article.

Youth participating in the Bowhunting Championship may compete with any bow and field points.

**Special Events:** The OSAA shall endeavor to develop, promote and secure such special events as they arise. Participation and/or sponsorship of special events may be requested by any member, or member clubs at any time. Such participation shall be voted upon by the Board of Representatives at a regularly scheduled meeting. The President may appoint a committee to either solicit special events or to plan approved special events.

**State and Sectional Tournaments:** The OSAA, as a whole, may bid on any State or Sectional Tournament, by whomever sanctioned, when it is in the best interest of the OSAA. If awarded such Tournaments, the President may appoint a special Tournament Director or call upon one of his appointed Secretaries to accept responsibility for OSAA's compliance with any rules or requirements of the sanctioning body.

## **ARTICLE IX**

### ***Awards***

The OSAA shall, for the enjoyment and benefit of their membership, provide certain Awards and Award Programs on a yearly basis.

These awards shall provide recognition of archers who excel in archery competitions, recreational games and bowhunting with awards and programs honoring those archers.

**1. State Championship Awards:** Awards for State Championship Tournaments shall be given to 1st, 2nd and 3rd place regardless of the number participating in the class or division.

**2. Aggregate Awards:** The OSAA shall maintain accurate records of its State Championship Tournament winners and participants to compile scores for yearly Aggregate Awards. Awards Requirements for Aggregate Award winners are:

- a. Must compete in at least four (4) State Championships;
  - b. Must accrue the most points in any one shooting style. Points will be accrued on the basis of 1st Place – 4 Points; 2nd Place - 3 Points; 3rd Place - 2 Points; and Participation - 1 Point.
- Can compete for only one Aggregate per year.

**3. Oklahoma Archery Hall of Fame.** The OSAA shall have an Archery Hall of Fame and awards will be presented at our annual banquet. It will be based on championships won and service to archery. Must be past or present OSAA member. Can be nominated by club or individual who is a past or present member. Members and/or clubs may submit names of possible inductees to committee (which is appointed by the President). Forms will be available from State Secretary. The committee will select a maximum of 5 inductees per year.

## **ARTICLE X**

### ***Amendments***

The Rules set forth by OSAA By-Laws will supersede all other Organization's Rules until altered, amended, repealed or added to by a majority vote of the Executive Board or by a majority vote of the Board of Representatives. These Rules shall remain in effect until and unless altered, amended or repealed in the manner set forth in this paragraph. These Rules shall apply to ALL OSAA State Championships.