

# Constitution

## Pennsylvania Field and Target Archers

### ARTICLE I

(Name)

The name of the organization shall be; Pennsylvania Field and Target Archers. For reason of brevity, also known as PFATA

### ARTICLE II

(Purpose)

- Section 1:** To unite archers and archery clubs within the state of Pennsylvania into a unit of the National Field Archery Association, (for reasons of brevity, also known as NFAA), that will work for the furtherance of the sport of archery.
- Section 2:** PFATA does not contemplate gain or profit, incidental or otherwise to its members
- Section 3:** To encourage individuals and clubs to become affiliated with PFATA, the NFAA and the Pennsylvania State Archery Association
- Section 4:** To foster, expand, promote and perpetuate the practice of field and target archery and any other archery games as the association may adopt in partnership with the NFAA
- Section 5:** To encourage the use of the bow in the hunting of all legal game birds and animals and to protect, improve, and increase the sport of hunting with the bow and arrow.
- Section 6:** To foster and perpetuate a spirit of good fellowship and sportsmanship among all archers.

- Section 7:** This organization is organized exclusively for charitable purposes within the meaning of section 501 (C) 3 of the Internal Revenue Code. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (C) 3 on the Internal Revenue Code of 1986 (or corresponding provisions of any future United States Internal Revenue Law) or (b) by an organization contributions to which are deductible under section 170 (c) 2 of the Internal Revenue Code of 1986 (or corresponding provisions of any future United States Internal Revenue Law). Upon winding up and dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, or corporation which is organized and operating exclusively for charitable, educational, religious and or scientific purposes and which has established its tax exempt status under section 501 © 3 of the Internal Revenue Code. However, if the named recipient is not then in existence or no longer a qualified distribute or unwilling or unable to accept the distribution, then the assets of this organization shall be distributed to a fund, foundation, or organization which is organized and operated exclusively for the purposes specified in section 501 (c) 3 of the Internal Revenue Code.
- Section 8:** Individuals having questions concerning the By-Laws of this Constitution, must, in writing by long hand or electronic means, submit their questions to the PFATA office for an answer and then submit a copy of the question and reply to each member of the Board of Directors at the inquirer's financial expense within 14 working days of answer reception.
- Section 9:** Any club submitting a bid to host a required tournament as per the NFAA Constitution for PFATA, must have adequate facilities, knowledge and means to conduct said tournament that will be operated strictly by the rules and regulations of the NFAA. the host club shall shoulder all financial necessities. The Board of Directors shall reach financial agreements with tournament host clubs or organizations facilitating the tournaments.
- Section 10:** A general membership meeting will be held annually at a time and place to be determined by the Board of Directors.

## **ARTICLE III**

### **(Membership)**

- Section 1:** Club Membership - Any club or organization located in the State of Pennsylvania having as its purpose the promotion of the sport of archery may, upon making proper application and fulfilling the admission requirements and policies of the PFATA and the NFAA be considered for admission.
- Section 2:** Individual Membership - Membership will be granted to any individual who belongs to the NFAA and who has paid all necessary fees and dues to the NFAA and PHATA.
- Section 3:** Suspension and Expulsion - The Board of Directors may at its sole and absolute discretion, suspend or expel any club or individual for conduct detrimental to the interests of PFATA.
- Section 4:** Any club not complying with the annual membership renewal policy of the NFAA and PHATA shall be suspended.
- Section 5:** PFATA shall suspend a club for the non-payment or delinquency in the payment of any fees or dues
- Section 6:** Failure of a club to maintain safety standards as prescribed by the NFAA shall result in its suspension. Being aware of those safety standards is the club's responsibility.
- Section 7:** Any club suspended or expelled shall not have the right to attend any meeting of the PFATA nor host any sanctioned tournament.
- Section 8:** Any club which was suspended or expelled, may be reinstated by the Board of Directors. The club must meet all membership safety requirements as stated.

## **ARTICLE IV**

(Board of Directors)

- Section 1:** The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, Backup Secretary, Backup Treasurer, NFAA State Director or Archery Chairperson of member clubs in good standing with PHATA and the NFAA
- Section 2:** The Board of Directors shall control and manage the activities, policies, and property of the PFATA.
- Section 3:** The President is the chairperson of the PHATA Board of Directors

## **ARTICLE V**

(Officers and Duties)

- Section 1:** The President shall preside at all meetings of the Board of Directors and meetings of the Association; shall appoint standing and special committees and shall initiate and direct activities of the Board which will accomplish the purpose of the Association. The President shall be elected by a majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election.
- Section 2:** The Vice President shall perform the duties of the President in his or her absence or inability to act. The Vice President shall be elected by a majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election.
- Section 3:** The Secretary will keep all records of the Association and of the Board; serve notices of meetings; conduct correspondence; inform the membership of official actions of the Board, either by written or electronic notices by mail or by verbal report at the annual meeting; administer the policies adopted by the Association; supervise preparation of all Association releases and publications and perform such other duties as are generally required of a secretary. The Secretary shall be elected by a majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election.

**Section 4:** The Treasurer shall receive all monies of the Association and deposit them in the name of and to the credit of the Association in depositories approved by the Board; make disbursements authorized by the Board through its President; keep accurate accounts of all such transactions; present his/her report at the annual meeting, which shall have been audited as directed by the Board and shall in general perform the duties incident to his/her office. The Treasurer shall furnish bond at the expense of the Association, in such amount as may be prescribed by the Board. The Treasurer shall be elected by a majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election.

**Section 5:** The Backup Secretary shall keep a duplicate copy of all records of the Association and the Board and in the event that the Secretary becomes incapacitated for any length of time. The Backup Secretary shall be elected by majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election.

**Section 6:** The Backup Treasurer shall keep a duplicate copy of all records of the Association and the Board and in the event that the Secretary becomes incapacitated for any length of time. The Backup Treasurer shall be elected by majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election.

**Section 7:** The NFAA State Director shall be the liaison between the NFAA and PFATA. He/she will represent PFATA at the annual State Directors meeting of the NFAA with agreed upon reimbursement with PHATA. The NFAA State Director shall be elected by a majority vote of the general PFATA membership at an annual meeting and will hold office for two years. The term shall begin on January 1 of the fiscal year following the election. In the event of a death or resignation of a Director, the President shall appoint someone to fill the unexpired term. The State Director is required to be a resident of the State of Pennsylvania.

## **ARTICLE VI**

(Fees and Dues)

Annual individual and where applicable, club membership fees, will be established by the Board of Directors and approved by a simple majority of the general PFATA Membership at an annual meeting.

## **ARTICLE VII**

(Fiscal Year)

The Fiscal Year of PFATA shall be from January, 1 through December, 31

## **ARTICLE VIII**

(Committees)

The President of the Board of Directors shall appoint such committees as may be deemed necessary or advisable

## **ARTICLE IX**

(Alterations and Amendments to the Constitution)

The Pennsylvania Field and Target Archers Constitution may be altered or amended by a majority vote of the Board of Directors at the annual meeting. Those Board members present will constitute a quorum. Individual members may submit alterations and amendments to the Constitution for consideration by the Board. Those alterations and amendments must be in the possession of the secretary no less than two weeks prior to the annual meeting to be considered. Any alterations and amendments to the Constitution presented at the annual meeting, in writing, may be acted upon with one hundred percent agreement of the Board of Directors. The alterations or amendment will require a  $\frac{2}{3}$  majority vote of the general PFATA membership at the meeting to be accepted.

# By-Laws of the

## Pennsylvania Field and Target Archers

(a.k.a. PFATA)

### **ARTICLE I**

(Committees)

- Section 1:** Financial Committee - Whose duty shall be to work with the treasurer to maintain a sound financial policy and to make recommendations to the Board of Directors regarding financial matters.
- Section 2:** Committees may be established by the President with committee members being appointed by the President or selecting from volunteers who wish to serve on committees. **Committees are to have an odd number of members.**
- Section 3:** Any PFATA member may serve on more than one committee.

### **ARTICLE II**

(Wages and Reimbursements)

The Secretary may receive reimbursement for expenses as recommended by the Financial Committee and approved by the Board provided funds are available.

### **ARTICLE III**

(Fees and Dues)

- Section 1:** Fees and dues are to be examined and proposed by the Financial Committee to the Board of Directors for approval and acceptance. All fees and dues are subject to change on the recommendation of the Financial Committee and adopted by the Board of Directors at an annual meeting.
- Section 2:** All bills, for the annual dues, must be handled by the office of the National Field Archery Association (NFAA) and with proper and accurate reimbursement made to the PFATA treasurer made monthly.
- Section 3:** All newly established fees and dues will be listed in the minutes of the annual meeting and will not be a part of the by-laws.

## ARTICLE IV

(Annual Tournaments - Date, Place, Time and Management)

- Section 1:** Annual tournaments to determine the Pennsylvania Field and Target Archers NFAA Indoor and Outdoor Championships will be held.
- Section 2:** The Association in regular session at the annual meeting shall vote upon where the next annual championship tournaments shall be held.
- Section 3:** Locations for the annual tournaments will be held at archery clubs or pro shops that are chartered with the NFAA. Locations, where greater exposure to the annual tournaments is beneficial to the PFATA can be considered. Clubs wishing to hold an annual tournament(s) submit a request in writing to the secretary at least two weeks prior to the annual meeting. A majority vote at the annual meeting will determine where the annual tournaments will be held.
- Section 4:** The PFATA championships must be held in conformance with all the rules and regulations as per the constitution of the NFAA.
- Section 5:** Clubs or pro shops hosting an annual tournament(s) must establish a financial arrangement with the PFATA. The host club/pro shop must accept full financial responsibility, purchase targets, awards, manning and anything else to make the tournament(s) run in an orderly fashion. If locations other than NFAA chartered locations are hosting a PFATA tournament(s) financial arrangement must be agreed upon at the annual meeting.
- Section 6:** Following an annual championship tournament, every entity hosing the championship, must submit in printed form a copy of their official results to every participant. Archers not wanting a copy of the results should make their wishes known to the tournament hosts.
- Section 7:** Tournament and range safety is paramount at all competition.
- Section 8:** Tournament competition is open to all PFATA members upon payment of established fees. Applications and fees should be in the hands of the tournament hosts no later than 10 working days
- Section 9:** Membership proof to the PFATA, NFAA or USAA is necessary to participate in any championship tournament.



**Section 10:** Because, much time and effort is expended by a host to have a smooth operation of the tournament, cancellations made five days prior to an annual tournament will receive a 75% registration fee refund. No shows at an annual tournament, will not receive any portion of a registration refund.

## **ARTICLE V**

(Amendments and Revisions of the By-Laws)

These By-Laws may be amended or revised by majority vote of those PFATA members present at the annual meeting.



