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**National Field Archery Association
800 Archery Lane
Yankton, SD 57078**

Course Approval Form for Outdoor Target Ranges

To obtain NFAA Outdoor Target course approval, the club secretary/shop manager must contact the respective NFAA Director. The Director will provide the necessary forms and arrange for inspection. The Director or his designated representative must conduct the inspection and complete the Course Approval Form in its ENTIRETY. Any person designated to represent the Director must be a member in good standing of the NFAA. No course shall receive approval until all safety hazards, in the opinion of the Inspector, are removed.

All NFAA sanctioned leagues and tournament competitions must be conducted on a NFAA certified range. Range requirements are established to ensure minimum safety standards and shooting conditions. The requirements listed below are applicable to both club and commercial facilities.

Inspection forms must be made in triplicate, with one copy being retained by the club, one retained by the Director, and one forwarded to NFAA Headquarters. The \$15.00 Course Approval Fee must accompany the completed form mailed to NFAA Headquarters. If completing the form online, payment can be rendered online or mailed in to NFAA Headquarters separately. Upon receipt of the completed form and full payment by NFAA Headquarters, the club/shop will be issued the course certificate. Course approval shall expire two years from the date of issuance. When a change is made in the course, a new Course Approval must be obtained. The \$15.00 Course Approval fee will apply to each range. If course approval is completed within a month period from the effective date of new charter, no fee will be required for the initial approval. Course approval may be withdrawn at any time when, in the opinion of the NFAA Director, a condition falls below the requirements noted herein. Revocation or expiration of course approval shall mean that no NFAA sanctioned events may be conducted on the course.

The Executive Secretary of the NFAA may allow deviations to certain rules listed herein except those deemed as safety requirements on the recommendation of the inspector. Any such deviations allowed shall be stated on the approval certificate on display.

The herein described course facilities have been approved by me or my appointee and have been found to meet all NFAA and State requirements and is chartered with NFAA. I hereby recommend that it be recognized as an official NFAA approved course.

Club/Shop Name _____

Club/Shop State _____

NFAA Director

Name _____

Signature _____

State _____

Date _____

Section 1: General Range Layout & Safety Requirements

		Yes	No	Remarks
1	The distance between the shooting line and the target bales accommodates the type of NFAA round to be hosted on the range. The following rounds require at least 60 yards: 900 Target Round, NFAA 810 Target Round, NFAA 600 Target Round, and NFAA Classic 600 Target Round. The NFAA International Round requires at least 65 yards. Range distances are accurately measured from the shooting line on the ground perpendicular to the center ring on the target face. The tolerances for distances are as follows: 12 inches for 60+ yards, 6 inches for 30-59 yards, and 4 inches for less than 30 yards.			
2	The field must be relatively flat and free from obstructions. It is laid out so that shooting is from South to North. A maximum deviation of 45% is allowed for local tournaments if required by terrain or safety			
3	If the targets are not backstopped, 25 yards or one-half the target distance, whichever is greater, is cleared behind the bale and managed in a way that prevents personnel from entering the buffer area. If backstopped, or ditched, then the area to such back-stop is cleared so that arrows may easily be found.			
4	Cleared distance on either side of the target line ranges from 15 to 30 degrees from the shooting position depending on length of shot. (Example: For 40 yards; 120 feet, tangent 30 degrees, equals 120 X (0.57735) equals 68 feet clear distance on each side of the targets (about 23 yards). If 30 degrees is used, then the factor is always 0.57735.) This area must be managed in a way that prevents personnel from entering. The entire buffer area must be on the range property even if the adjoining property is vacant.			
5	Target lines and shooting lines are plainly and accurately marked on the ground and are no more than six inches in width. Target lines or shooting lines may be arranged to require the shooters to move forward from the longest distance to shorter distances while the targets remain stationary, or to require the target butts to be brought forward from longest to shorter distances while the shooters use a stationary line. There is a 3-yard waiting line behind the shooting line.			
6	The 10-foot "dropped arrow" line must be clearly marked and run the distance of the entire shooting line.			
7	Target identification is by means of numerals at least 8 inches in size, made of a suitable material, easily visible from the furthest distance, mounted at the base of the target butts, and clear of the target face. When the NFAA International Round is to be hosted, target distances are also written on markers visible to the archer.			
8	Each target butt has two shooting lanes. The minimum width of each lane is 36 inches. Individual target lanes must be suitably and plainly marked by center lines and lines designating the side boundaries of each lane. Pegs, chalk lines, or paint lines are suitable markings.			
9	At least every other target butt has a small flag, of a size and color easily visible from the farthest distance, mounted at least two feet above the top of the target bale.			
10	The course offers appropriate restroom facilities. It is most desirable that these restrooms should meet the minimum requirements provided by the laws of their state or townships. Such requirements can be obtained from the local county Board of Health. Note: Due to the condition of many of these facilities, city or county Board of Health affidavits should be required. A "Privy Law" is on the books of every state of the nation. Each city, county and township also has its own requirements and very often is more strict than the state's.			
11	A sign is present near the entrance that provides details of range rules, procedures, and emergency phone numbers.			
12	All safety precautions and limited access to the shooting area are enforced, and in the opinion of the inspector, there are no safety hazards present on the course.			
13	The target butt is made of any suitable material that will not damage arrows or allow them to pass through or bounce out frequently. If at any time butts begin to allow pass-through arrows, the range representative acknowledges the condition must be corrected at once.			
14	Target butts or their frames are securely anchored to the ground to prevent accidental toppling. They must be firmly attached to any supports or framing.			
15	The size and front of the butt is large enough to ensure that any arrow hitting the butt and just missing the outermost edge of the scoring zone remains in the butt.			
16	Target butts are set up at an angle of no more than 15 degrees from vertical. The tilt angle must be the same for all butts.			

Section 2: Club/Shop Information		
Please <i>click</i> one:	New Course	Re-Approval of Existing Course
Club/Shop Name:		
Club/Shop Mailing Address (street, city, state, zip):		
Range Address (if different from club/shop):		
Range location directions from nearest town:		
Club/Shop Primary Contact Name:		
Email Address:	Phone Number:	
Section 3: Inspector Information		
Inspector Name:		
Inspector Email Address:	Inspector Phone Number:	
Inspector Signature:	Date Inspection Performed:	